

Payment Policy/ Credit Card Authorization Form

Joel Baker, LMFT
Licensed Marriage & Family Therapist
Joel Baker Counseling, LLC
Practicing At: Midtown Psychotherapy Associates
1708 Peachtree Street, NW, Suite 500 Atlanta, GA 30309
678-948-8057

Fees Clients seen by Joel Baker, LMFT agree to pay \$120 per 55 minute session, \$150 per 75 minute session, \$180 per 90 minute sessions, or the sliding scale fee of \$_____, decided on prior to beginning services. Any services beyond these standard sessions, such as phone consultation exceeding 15 minutes will be charged at a prorated amount (i.e., 25 minute phone call=\$25). Excessive paperwork for reports will incur additional fees to be discussed prior to service provided. Joel Baker, LMFT reserves the right to announce fee increases, which upon effective date shall become current for all existing clients. Cash, checks and credit cards will be accepted as forms of payment. Please note that there is a \$25 fee for returned checks. Should you miss a payment, for whatever reason, therapy sessions may be postponed until the full payment is rendered. **You are responsible for the full payment at the time service is provided.** All clients are required to provide a credit card number to keep on file in the case of missed appointments or late cancellations. This information is kept in a confidential file that is **locked at all times**. If you "no show" or cancel your appointment without 24-hour or more notice the equivalent of one session fee will be charged to your card. Please note that insurance companies do not reimburse for missed appointments.

I hereby authorize Joel Baker, LMFT (dba Joel Baker Counseling, LLC) to charge my credit card as follows:

Card type (circle) MC Visa Discover

Name on Card _____ CC number _____

Exp Date ___/___/___ CVC code (on back of card) _____

Address on file for card _____

City _____ State _____ Zip _____

I have read, understand and agree to the above fee payment and credit card policy for services provided by Joel Baker, LMFT.

Signature

Date